

REGISTER ENTRY Cancellation Form

Please provide the following information to enable us to identify the register entry

Controller/Processor Name		Registration Number	R
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Please note:

A register entry is required if a data controller is processing personal data for any purpose(s) other than the **TWO core business purposes*** (i.e. staff administration, accounts and records for the data controller itself) or unless another exemption from the requirement to register applies.

***The core business purpose registration exemptions were amended under the new data protection law which came into force on 1 August 2018.**

It is an offence to process personal data without a register entry unless an exemption applies. Data controllers may be liable to a fine of up to £10,000.

Please tick one box to indicate the reason for cancellation:

ONLY processing personal data for the TWO core business purposes	<input type="checkbox"/>	No longer trading - not processing any personal data	<input type="checkbox"/>
New notification has been submitted to replace existing entry	<input type="checkbox"/>	No longer trading - ONLY processing for the TWO core purposes	<input type="checkbox"/>
Other Reason	<input type="checkbox"/>	Please provide reason:	
I CONFIRM THAT I AM THE CONTROLLER/PROCESSOR, OR AM AUTHORISED TO ACT ON BEHALF OF THE CONTROLLER/PROCESSOR Please tick the box to confirm this statement			<input type="checkbox"/>
Name & Position of person requesting the cancellation			
Contact details (email/telephone)			

Please return the completed form:

Email: ask@inforights.im

Post: The Information Commissioner, PO Box 69, Douglas, IM99 1EQ